

ANDREWS & YOUNG PC - RESIDENTIAL REAL ESTATE INFORMATION INTAKE SHEET

DO NOT COMMUNICATE ANY CONFIDENTIAL INFORMATION TO US PRIOR TO ENTERING INTO AN ATTORNEY CLIENT FEE AGREEMENT WITH US

Your name:

Your address:

Your e mail address

Best time of day for us to contact you and best phone number for you

Address of the property concerned and type of property

Are you buying or selling the property concerned?

Name, address and contact information for your real estate agent, if any:

Name and address of the other party to the transaction (that is, the seller, if you are the buyer

Have you already signed a contract for the property?

The closing date, and price for the property, if a contract has been executed.

Is this an investment property with tenants, or a property to be lived in by the owner?